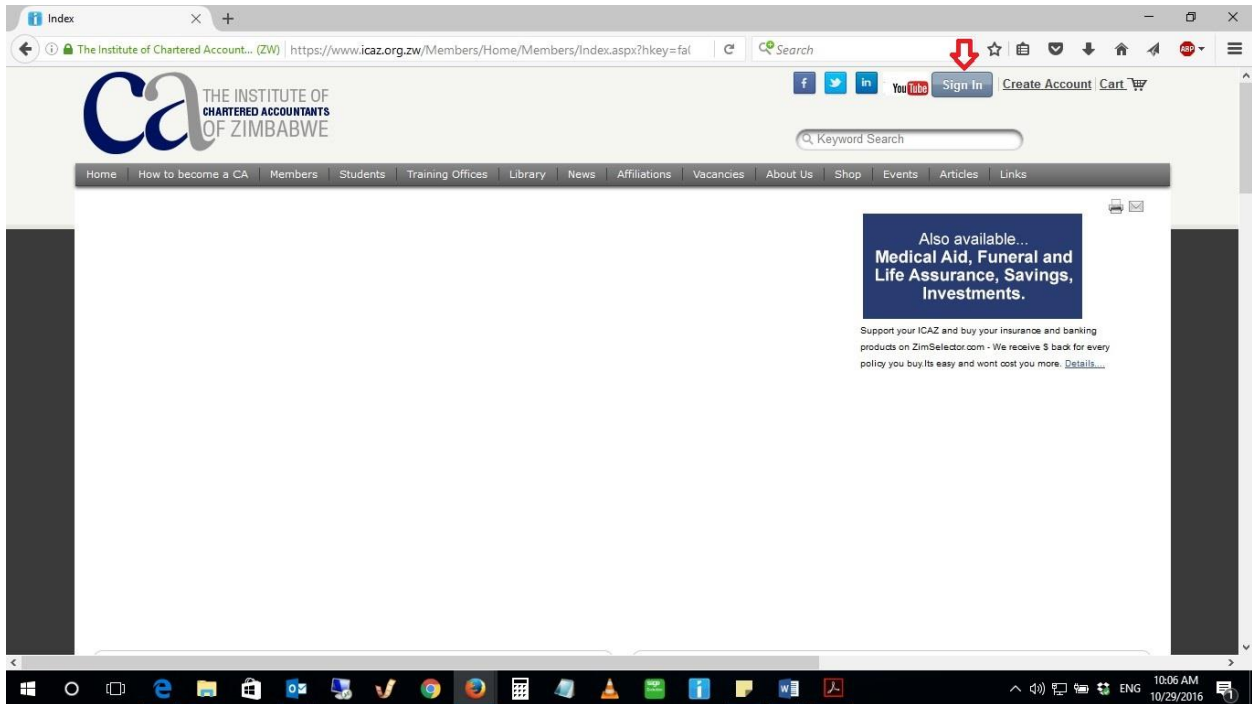
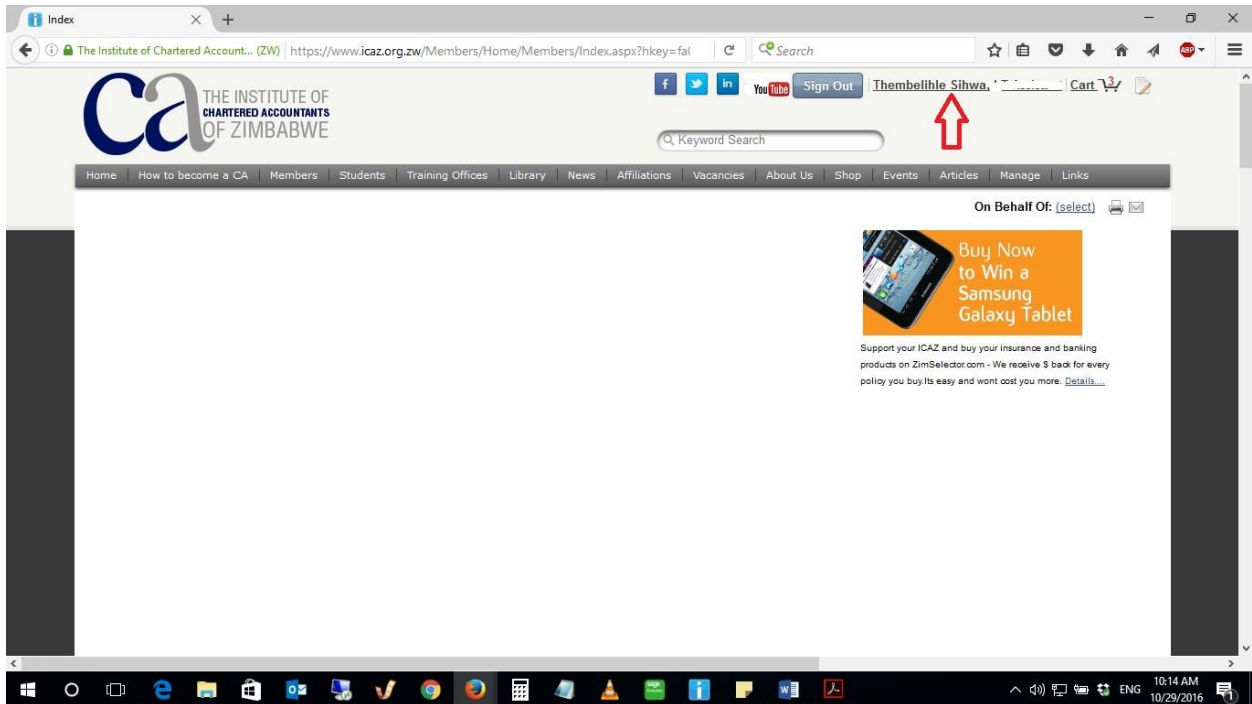


# TIPPS ON HOW TO MAKE YOUR PAYMENT ONLINE

1.



2. Click on your NAME



### 3. Click shop

The screenshot shows the 'Members Account Page' for the Institute of Chartered Accountants of Zimbabwe. The user is logged in as 'Thembelihle Sihwa, I.T Assistant'. The navigation bar includes 'Home', 'How to become a CA', 'Members', 'Students', 'Training Offices', 'Library', 'News', 'Affiliations', 'Vacancies', 'About Us', 'Shop', 'Events', 'Articles', 'Manage', and 'Links'. The 'Shop' link is highlighted with a red arrow. The main content area shows 'Outstanding Invoices/Statements' with a message: 'You currently have no outstanding invoices.' Below this is a 'Membership' section with a table of details:

Membership			
IMIS Id	258475	National ID	08-856754F28
Prefix		Gender	
Date of Birth	7/8/2012	Status	Active
Chapter		Paid Through	
Renewed Thru		Join Date	
Lapsed Reason		ICAZ Number	

At the bottom of the page, the Windows taskbar shows the time as 10:18 AM on 10/29/2016.

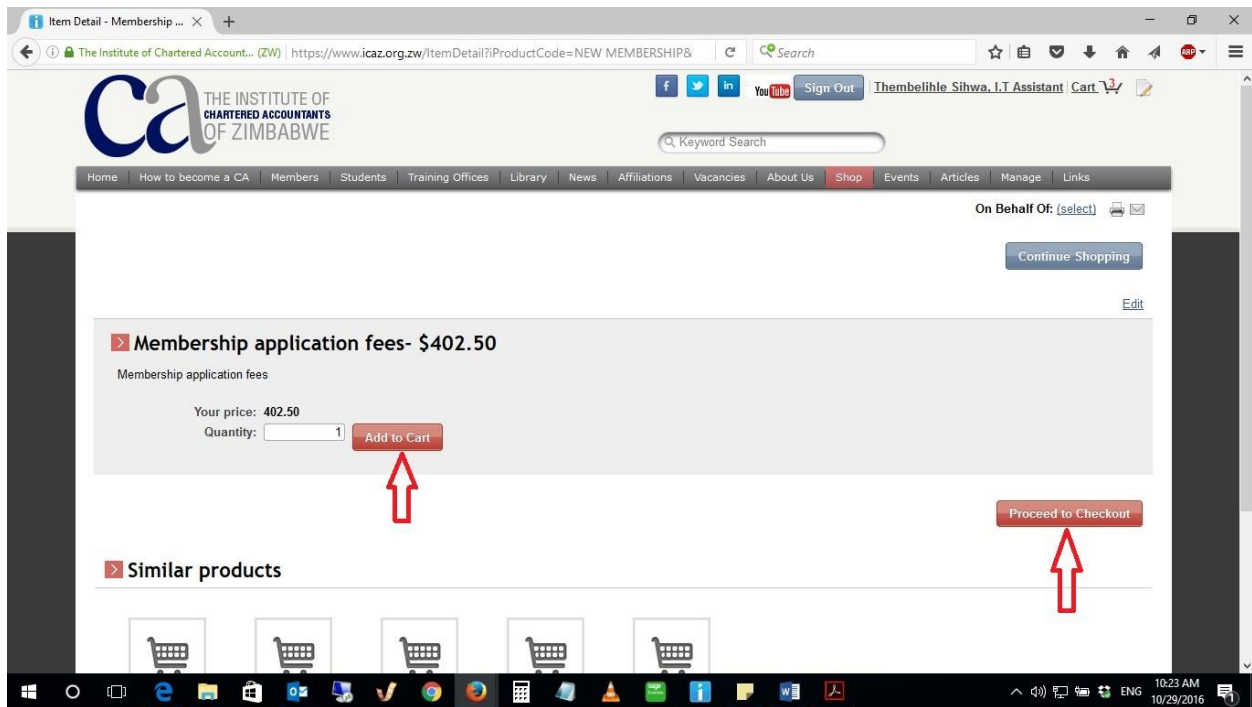
### 4. Select relevant product

The screenshot shows the 'Shop' page for the Institute of Chartered Accountants of Zimbabwe. The page displays a list of products:

- Resident 61-65 year- \$304.75**: Resident in Zimbabwe 61-65 years
- Resident annual subscription- \$609.50**: Resident annual subscription- \$609.50
- Membership application fees- \$402.50**: Membership application fees

The 'Membership application fees- \$402.50' product is highlighted with a red arrow. The page footer includes 'Benefits Shop Events Community List', 'Copyright © The Institute of Chartered Accountants of Zimbabwe', and 'Powered By iMIS'. The Windows taskbar shows the time as 10:25 AM on 10/29/2016.

5. Add to cart and proceed to checkout



6. To complete the transaction, fill in the required fields and click submit, you are done.

